INSTRUCTIONS to prepare A Full PAPER FOR the THIRTEENth International Conference On Knowledge-based Economy and Global Management

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**Abstract.** *This document provides information and instructions for preparing a paper to the Proceedings of the International Conference On Knowledge-based Economy and Global Management.* ***The paper file format must be in Microsoft Word (docx)****. Please follow this order when writing papers: Title, Authors, Affiliations, Abstract, Keywords, Main text, Acknowledgements, References.*

*Keywords:* Instructions, International, Symposium, on Knowledge-Based Economy &Global Management.

1 INTRODUCTION

The items listed below are the minimum requirements for accepting manuscripts for the special issues submitted for publication in the *International Conference on* *Knowledge-Based Economy & Global Manageme*nt. Please be sure that your manuscript meets these requirements when it is submitted to us for review and type setting (E-mail: business@stust.edu.tw).

2 GENERAL SPECIFICATIONS

**2.1 Text**

The paper must be written in **English**, **A4 paper**, **single-spaced**, **justified**, with a **font size of 10pt**, in **Times New Roman.**

**2.2 Margins**

The margins must be formatted to **3.0 cm** on all sides of the paper.

**2.3 Paper Length**

The size of the paper should **not exceed 25 printed pages** including figures, tables and references.

3 TITLE, AUTHORS, AFFILIATION, KEY WORDS, ABSTRACT

When writing your paper, please follow the order: Title, Author(s), Affiliation(s), Key words, Abstract, full text.

**3.1 Title**

The title should be written **centered**, in **18pt**, **boldface** **Times New Roman**, **all capital** letters. It should be **single spaced** if the title is more than one line.

**3.2 Authors**

The authors’ name should include first name, middle initial and surname. It should be written centered, in 10pt boldface Times New Roman, below the title.

**3.3 Affiliation**

Author's affiliation should be written **centered**, in **10pt, Times New Roman**, below the authors’ name.

**3.4 Abstract and Keywords**

On the first page, following the title and author by-line (name, title, organization, city, state, country), please include an abstract （not exceed 1,000words） summarizing your problem and findings. On a line below the abstract please include keywords for indexing and database word searches. They should be written left aligned, in 10pt Times New Roman.

4 HEADINGS

Set first-level headings in the text to the left, typed in **12pt**, boldfaced and all capitalized letters. Second-level headings should be typed in **11pt**, bold italic with initial cap for first word. For third-level headings, set type in italic and capitalize only the first letter of the first word.

**First-Level Text Headings**

***Second-level text headings***

*Third-level headings*

5 EDITORIAL HEADING

The first page will include the Editorial Heading, as shown in the first page of these instructions. In addition, successive pages will include the name of the authors. The Editorial Heading must be included in the paper by the authors. Use **8pt-font size** for the Editorial Heading.

6 PAGE NUMBERS

Please Do Not number the pages of the paper.

7 FIGURES

All figures should be numbered consecutively and captioned. The caption title should be written centered, in 10pt Times New Roman, with upper and lower case letters.

**Figures must be sent embedded in the document.**

Figures may be included in the text or added at the end of the paper.

8 EQUATIONS

A displayed equation is numbered, using Arabic numbers in parentheses. It should be centered, leaving an 8pt space above and below to separate it from the surrounding text.

The following example is a single line equation:

 (1)

The next example is a multi-line equation:

 (2)

9 TABLES

All tables should be numbered consecutively and captioned; the caption should be 10pt Times New Roman, upper and lower case letters.

10 FORMAT OF REFERENCES

References should be quoted in the text by superscript numbers, and grouped together at the end of the paper in numerical order as shown in these instructions[1].

11 CONCLUSIONS

Full paper submissions are due on September 20, 2016. You can submit English conference paper via e-mail to business@stust.edu.tw.

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